Guidelines for Preparation of Papers

Peer Review. Papers submitted for publication in the Nexus Network Journal must undergo the required process of peer-review before being accepted. Authors of papers accepted for publication will be given a final opportunity to revise their papers in light of comments made during the review process, before they are published in the NNJ.

Multiple Submissions. No more than one paper by the same author in any 12-month period will be considered for publication in the Nexus Network Journal. The journal is very concerned if it appears to us that multiple, similar versions of a paper have been submitted simultaneously to different journals.

Length. The ideal text length, including the abstract and bibliography, is 30,000 - 35,000 characters, spaces included (corresponding to 4650 - 5425 words); submissions that exceed this length may be returned to the author before peer review with a request to reduce length.

Title. The title of the paper should not exceed 60 characters, spaces included. Double titles (such as “Making Art: Medieval Methods for Calculating Building Volume and Area”) are discouraged. There is a very practical reason for this. Titles with subtitles are very much in fashion right now; most authors want to use them because they provide an opportunity for a poetic as well as prosaic expression of the paper’s content. However, some indexes only use the main title in metadata, so that those searching for what they need may not find your paper as easily as if the more prosaic subtitle appeared immediately. Further, your important subtitle will disappear from the running headers in the print version, leaving only the poetic but less descriptive main title. The editors reserve the right to modify titles.

Language. The paper must be submitted in English. Non-native English speakers should have their papers revised by a capable, preferably native English editor. Serious language deficiencies may prevent a paper from being accepted for publication.

Images. Texts may be accompanied by images of all kinds. There is no limit on the number of images submitted with the paper, which should be sufficient to illustrate the ideas but not added simply to “make the paper beautiful”. The number of images may be limited before final publication. Authors are responsible for obtaining (and eventually paying for) the rights to reproduce images belonging to public and private entities (such as libraries, archives and museums) and other authors or artists. The image source should be cited in the figure captions. Written permissions to reproduce images must be provided before final publication in the NNJ.

Copyright. All paper published in the NNJ are copyrighted by Kim Williams Books as part of a collective work. Permissions are routinely granted for re-use of material upon a written request.

Text formatting. Papers should be presented in an format that can be edited for peer review. Papers in Word (.doc), Open Office (.odt) and other text formats (.rtf) are all acceptable. Adobe PDF format is not acceptable (because information regarding the author cannot be removed for the required peer review).

Please do not provide special formatting (no two-column papers; no embedded text boxes, etc.). Texts should be as plain as possible. Papers are not evaluated on aesthetics, but on content.

Formatting notes, reference and bibliographies.

Citations

Cite references in the text by name and year in parentheses. Some examples:

Negotiation research spans many disciplines (Thompson 1990: 48-50).

This result was later contradicted by Becker and Seligman (1996:332-335).
This effect has been widely studied (Abbott 1991; Barakat et al. 1995; Kelso and Smith 1998; Medvec et al. 1999).

Reference list
The list of references should only include works that are cited in the text and that have been published or accepted for publication. Personal communications and unpublished works should only be mentioned in the text. Do not use footnotes or endnotes as a substitute for a reference list.

Reference list entries should be alphabetized by the last names of the first author of each work.

- **Journal article**

- **Article by DOI**

- **Book**

- **Book chapter**

- **Online document**

Journal names and book titles should be italicized.

For authors using EndNote, Springer provides an output style that supports the formatting of in-text citations and reference list:
http://static.springer.com/sgw/documents/945138/application/zip/SpringerHumanitiesAuthorDate.zip

Submission of papers. The completed paper should be submitted to the *NNJ* via the online Editorial Manager platform at [http://www.editorialmanager.com/nenj/default.aspx](http://www.editorialmanager.com/nenj/default.aspx). Instructions for authors are found there. Peer review usually requires 6-8 weeks, so please be patient. Notification of acceptance/rejection of the paper will be sent as soon as the referees’ comments are received and reviewed.

Note about production. Authors should be aware that the format chosen for the *Nexus Network Journal* does not permit special page layouts for text and illustrations. Scientific journals are production systems, which follow strict formulas and processes to produce timely and valuable information. If you believe that your article must be formatted in a special way in order to maintain its value, then the *NNJ* may not be the right venue for your work.

These guidelines and more can be found at: